

THE UNIVERSITY OF THE WEST INDIES

**ADMISSION OF STUDENTS TO
UNDERGRADUATE DEGREE PROGRAMMES**

AUGUST 2005

THE UNIVERSITY OF THE WEST INDIES

**INFORMATION & INSTRUCTION SHEET FOR APPLICATION
2005/2006**

**FOR USE WITH APPLICATION FORM FOR ADMISSION
TO FIRST DEGREE, ASSOCIATE DEGREE, DIPLOMA AND
CERTIFICATE PROGRAMMES**

- NOTE: 1. Applicants are advised to read the information and instructions for guidance carefully before completing the application form.**
- 2. Numbers used from Section A-G relate to numbers on the application form.**

GENERAL

- ❖ Complete the form legibly and accurately using black ink or typescript. The University will not process forms that are incomplete or where accompanying certificates and documents have been tampered with or altered. **DO NOT WRITE IN THE SHADED AREAS.**
- ❖ Application forms must be completed **in duplicate** and should be returned to the Admissions Office at the Campus most convenient to you or the UWIDEC Centre (applicable only to persons residing in non-campus countries) nearest to you.

FOR JAMAICAN RESIDENTS ONLY

Mona Campus

November 22 – January 14, 2005

Mondays – Thursdays 8:30am – 6:30pm.

Fridays 8:30am -4:30pm

The UWI School of Continuing Studies

Harrison House, Orange Street, Montego Bay, St James

November 24 – January 11, 2005

Mondays – Fridays 9:00a.m – 5:00p.m

**Kingston and St Andrew
Holy Cross Church Rectory
77 Half way tree Road
January 12-14, 2005
9:00am – 5:00 pm**

**Mandeville Parish Church, Mandeville
Monday, January 10 & Tuesday, January 11, 2005
9:00a.m. -5:30 p.m.**

**May Pen
St. Gabriel's Anglican Church
Monday, January 10 & Tuesday, January 11, 2005
9:00a.m. -5:30 p.m.**

- ❖ An application fee of Bds\$15.00 (Jamaican residents \$450), TT\$45.00 or the equivalent, in your local currency is payable by residents of Commonwealth Caribbean Countries. All other applicants are required to pay US\$30. This fee is not refundable, and should be submitted by bank draft /manager's cheque made out in US\$ or EC\$.
- ❖ The deadline date for receipt of applications to all campuses of the University is January 14, 2005. Where this deadline date falls on a Saturday, Sunday or public holiday, the deadline will be the next working day.
- ❖ **The ORIGINAL documents MUST be submitted with the application.**
 - (i) Birth Certificate, Academic Certificates/Grade Slips(accepted only in cases where the certificates are not yet available), Professional Certificates, Diplomas if applicable, Marriage Certificate/Deed Poll (whichever is applicable) if present name is different from that on documents.
 - (ii) **A photocopy of the academic certificate(s) as well as the birth/marriage certificate must also be submitted along with the original(s).**

- ❖ Applicants whose native Language is not English are required to perform satisfactorily in an approved English Language Test. The TOEFL test with a minimum score of 500 has been approved for this purpose.
- ❖ Applicants with qualifications in a language other than English should submit a certified English translation, together with the original.

SECTION A – PERSONAL DATA

- 1 **Title:** Insert Mr., Mrs., Miss, Ms., etc
- 2 **Former name** – If you have changed your name by marriage or otherwise, state your previous name. Supporting evidence must be submitted.
- 7a **Mailing Address** – Enter the address to which you expect all correspondence to be sent.
- 7d Enter the dates for which the information in 7a is valid
- 10 **Tax Number/National Id** - Jamaican Nationals Enter Your TRN here.
- 12 **Religion/Denomination** - This has no bearing on your application but is needed for the University Chaplains and Student Services.
- 13 **Nationality** – This information will assist in determining the fees payable. Documentary evidence required (passport/certificate of residence)
- 15b Indicate number of years resident at 15a
- 16 **Country of Responsibility for Fees** – This has no bearing on your application but is needed for determining the fees payable. If you have dual nationality, indicate the country responsible for paying your fees (supporting documents must be provided ie passport/certificate of residence)
- 19 **Disability** – This has no bearing on the application but alerts the University to the need to put in place the necessary support requirements for study and accommodation in good time.

- 23 **Halls of Residence** – At the Mona Campus the Halls are – Chancellor (men only), Mary Seacole (women only), AZ Preston, Irvine, Taylor, and Rex Nettleford (mixed)
 - St Augustine – Canada (men only), Trinity (women only), Milner (mixed)
 - At Cave Hill – Sherlock, Frank Worrell (mixed)

All students are required to be “attached” to a Hall of Residence. If you do not wish to live in a Hall, you should indicate your preference for attachment purposes.

SECTION B – CAMPUS, FACULTY & PROGRAMMES & STATUS

- 25-36 Each applicant is permitted to apply to **one Campus only** and to **one degree programme only** in any one year. However, applicants should indicate a Campus and Faculty of Second Choice. Note that Campus of second choice may be the same as Campus of first choice. In the event that admission is not offered to the Faculty of first choice, the application will be forwarded to the second choice. **Applicants should note that admission to a Faculty of second choice is subject to the availability of places at the time of transfer of the application.**
 - 26b Applicants who wish to study off campus should indicate mode of delivery and site at which they wish to study.
 - 29&30 Refer to list of available programme offerings
 - 32b same as for 26b above (**32 to 36 not applicable to part-time, associate degree and diploma applicants**)
 - 35& 36 Same as for 29& 30 above
- ## SECTION C – ACADEMIC RECORD
- 37 Enter details of subjects already passed.
 - 38 Enter subjects or examinations you will write in January/ May/June 2005.
 - 39 Enter other qualifications – Diplomas, Certificates etc. Information regarding High Schools/Colleges and Tertiary Institutions attended is required for the student’s records at the University and **MUST** be provided.

NOTE 1: Where professional Certificates, Diplomas and or University degrees are submitted, applicants should request the granting Institution to forward transcripts direct to the Admissions Office at the Campus to which admission is being sought. It is the responsibility of the applicant to request that such transcripts be forwarded to reach the University by **February 13, 2005. UWI graduates need not request transcripts.**

NOTE 2: Satisfying entry requirements does not necessarily guarantee admission to the University. Entry to programme may be restricted due to the limited number of places available in each Faculty.

SECTION D – FINANCIAL RESOURCES

41 Give details of how you expect to pay your fees for the proposed course, and who will be responsible for your maintenance/living expenses and other costs during your period of study.

SECTION E – EMPLOYMENT RECORD

NOTE:

A person in full-time employment CANNOT be registered as a fulltime student unless written proof of approved leave is provided prior to registration.

43 Provide information on your entire work experience. This is particularly helpful in the case of mature applicants.

SECTION G – DECLARATION

45 This application is accepted with the understanding that the applicant has provided accurate information and is agreeing to abide by the rules and regulations of the University. By signing this form, the applicant is confirming acceptance of these conditions.

46 To be signed by parent or guardian where applicable

Further information may be obtained from the following:

- Senior Assistant Registrar, Student Affairs

Admissions Section
The University of the West Indies
Cave Hill
P.O. Box 64
BARBADOS

- Senior Assistant Registrar, Student Affairs
Admissions Section
The University of the West Indies
Mona
Kingston 7
JAMAICA

- Assistant Registrar, Student Affairs
Admissions Section
The University of the West Indies
St. Augustine
TRINIDAD & TOBAGO

MAJORS OFFERED FOR THE ACADEMIC YEAR 2005/2006

MONA CAMPUS

FACULTY OF HUMANITIES AND EDUCATION

Degree Programmes Offered:

Bachelor of Arts (B.A.) with one or two majors in:

- ❖ African & African Diaspora Studies
- ❖ Computer Science

- ❖ EMCVPA options (dance, music, drama & visual arts) the greater part of the degree programme in each case is taught at the Edna Manley College for the Visual and Performing Arts.
- ❖ English
- ❖ French
- ❖ French & Spanish
- ❖ Geography
- ❖ History
- ❖ History & Archaeology
- ❖ Language, Communication & Society
- ❖ Library & Information Studies
- ❖ Linguistics
- ❖ Language & Linguistics
- ❖ Media & Communication
- ❖ Mathematics
- ❖ Philosophy
- ❖ Spanish
- ❖ Theology (Theology is offered in co-operation with the United Theological College of the West Indies and St. Michael's Theological Centre)

FACULTY OF HUMANITIES & EDUCATION EDUCATION BASED PROGRAMMES

Degree Programmes Offered:

Bachelor of Education (B.Ed.) with major in:

- ❖ Early Childhood Education
- ❖ Educational Administration
- ❖ English Language
- ❖ History Education
- ❖ Literacy Studies
- ❖ Literacy Studies (UWI/Moneague College)*
- ❖ Mathematics Education
- ❖ Primary Education
- ❖ Primary Education(UWI/MICO Teachers' College)**
- ❖ School Librarianship
- ❖ Science Education
- ❖ Special Education (Multiple Handicapped/Administration)

* **Full-Time/ Part-time. Application must be submitted at Moneague College**

****Application must be submitted at the Mico College**

FACULTY OF SOCIAL SCIENCES

Degree Programmes Offered:

Bachelor of Science (B.Sc.) with one or more majors:

- ❖ Accounting
- ❖ African & African Diaspora Studies
- ❖ Banking & Finance
- ❖ Business Economic & Social Statistics
- ❖ Demography
- ❖ Economics
- ❖ Hotel Management
- ❖ International Relations
- ❖ Labour and Employment Relations
- ❖ Management Studies (Accounting)
- ❖ Management Studies (Human Resource)
- ❖ Management Studies (Marketing)
- ❖ Management Studies (Operations)
- ❖ Managements Studies (General)
- ❖ Political Science
- ❖ Public Administration
- ❖ Psychology
- ❖ Sociology
- ❖ Social Work**
- ❖ Statistics
- ❖ Social Policy & Administration
- ❖ Tourism Management

****B.Sc. Social Work**

Departmental Requirements

Each applicant, irrespective of academic qualifications, must satisfy the following departmental requirements:-

1. Request two (2) referees to submit to the Assistant Registrar, (Admissions), CONFIDENTIAL references attesting to her/her suitability for professional Social Work.

2. Submit along with the application forms, a personal statement of between 250 and 300 words in length, giving his/her reasons for wanting to study for the degree in Social Work.
3. Attend as requested for an interview with faculty representative or nominee.

FACULTY OF PURE & APPLIED SCIENCES

Degree Programme Offered: Bachelor of Science (B.Sc.)

Level one Options (Three-year Degree Programme)

- ❖ Actuarial Science
- ❖ Agriculture (year one course only)
- ❖ Applied Chemistry
- ❖ Biochemistry
- ❖ Biology with Education
- ❖ Biotechnology
- ❖ Botany
- ❖ Chemistry
- ❖ Chemistry & Management
- ❖ Chemistry/Mathematics/Physics with Education
- ❖ Computer Studies
- ❖ Electronics
- ❖ Earth Sciences
- ❖ Environmental Biology
- ❖ Environmental Sciences
- ❖ Food Chemistry
- ❖ Geography
- ❖ Geology
- ❖ Materials Science
- ❖ Microbiology
- ❖ Mathematics
- ❖ Molecular Biology
- ❖ Physics
- ❖ Science with Media & Communication
- ❖ Zoology

PRELIMINARY LEVEL COURSES:

Courses Offered:

- ❖ Biology
- ❖ Chemistry
- ❖ Mathematics
- ❖ Physics

FACULTY OF LAW

1st year – Mona Campus

2nd & 3rd years – Cave Hill Campus

Degree Programme offered:

Bachelor of Laws (L.L.B.)

FACULTY OF MEDICAL SCIENCES

Degree Programmes offered:

Bachelor of Basic Medical Sciences(BBMedSci)

The Bachelor of Basic Medical Sciences offers Majors in the following disciplines:

Anatomy, Biochemistry, Pharmacology and Physiology

ENTRY REQUIREMENTS -Bachelor of Basic Medical Sciences(BBMedSci).

1. i) GCE O'Levels (Grades A to C)/CXC(CSEC) General Proficiency Level (Grades I & II) pre 1998; Grades I to III from 1998) in English Language, Mathematics, Biology, Chemistry and Physics.

ii) GCE A' Levels/Cape (2 Units per subject): a minimum of two subjects chosen from Chemistry, Biology/ Zoology, Physics/ Mathematics

Or

UWI Pure and Applied Sciences Preliminary Courses
Chemistry, Life Sciences, Physics, Mathematics.

2. Equivalent qualifications (as determined from transcripts) to those above.
3. A limited number of mature students (≥ 21 years) with the GCE O'LEVEL/CXC(CSEC) requirements stated above at (i) and relevant work experience in a research/medical laboratory.

NB: Students registered in the Bachelor of Basic Medical Sciences(BBMed.Sci) Programme cannot transfer to the MBBS programme. However, on completion can apply (after a period has elapsed) to the MBBS programme for consideration.

Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.) *See special insert for this programme.*

ENTRY REQUIREMENTS – M.B.B.S Programme

Academic Requirements

1. **Subjects at CXC General/GCE O Level**
Five (5) Subjects
Compulsory – English Language, Mathematics, Biology, Chemistry and Physics.
2. **Subjects at the Caribbean Advanced Proficiency Examination (CAPE) or GCE Advanced Level or equivalent**
 - Three 2-unit CAPE or GCE Advanced Level passes which must include Chemistry and Biology.
The third pass can be in Mathematics or Physics or in any other recognized subject (History, Foreign Language, English Literature, Accounting, Geography...) provided the requirements in 1 have been satisfied.

Non-Academic Requirements

All candidates are required to submit a short (300 words or less) autobiographic sketch outlining the reasons for their career choice.

Candidates must produce evidence of their involvement in relevant extra-curricular/co-curricular activities in socially oriented projects and voluntary community service in the year prior to their application.

Bachelor of Science in Nursing BSc N (Post RN)

The programme is offered over four(4) semesters and one(1) summer

ENTRY REQUIREMENTS – Bachelor of Science Nursing (Post RN)

- **Must be a registered nurse**
- **Subjects at CXC(CSEC)/GCE O'Level-**
- **Compulsory - English Language, Chemistry**

Bachelor of Science in Nursing BSc N (Generic)

The programme is offered through the Browns' Town Community College, Excelsior Community College and the University Hospital of the West Indies School of Nursing(UHWISN). The programme is offered over a period of six(6) semesters and three(3) summers.

ENTRY REQUIREMENTS – Bachelor of Science Nursing (Generic)

- Five CXC(CSEC) General Proficiency(grades I-III) subjects /GCE O'Level subjects inclusive of English Language, Biology/Integrated Science, Mathematics/Accounts and two other approved subjects. Candidates should have a minimum of 2 grade II's in the compulsory subjects.

Bachelor of Science in Physical Therapy

(Physical Therapy is an allied health profession, concerned with health promotion, prevention of physical disabilities and the rehabilitation of persons disabled by pain, disease and injury).

ENTRY REQUIREMENTS - B.Sc. Physical Therapy

Applicants to the Physical Therapy programme are further required to:

1. Be 18 years old at the time of admission.
2. Complete sixty (60) voluntary hours in a Physical Therapy department at the time of admission to the programme. At least thirty (30) of these hours must be spent in an acute general hospital. Candidates must make their own arrangements for doing voluntary hours.
3. Submit to a personal interview.

CAVE HILL CAMPUS

FACULTY OF HUMANITIES

Degree Programmes Offered:

Bachelor of Arts – (B.A. Theology)

Bachelor of Education (B.Ed.)

(Same as Arts Based Programmes at the Mona Campus)

B.A. with the following majors:

- ❖ English
- ❖ French
- ❖ History
- ❖ Linguistics
- ❖ Spanish
- ❖ Psychology
- ❖ Philosophy

Majors may be taken in conjunction with other subjects including Economics, Education, Law, Management Studies, Political Science and Theology.

FACULTY OF LAW

Degree Programme Offered:

Bachelor of Laws (LL.B)

FACULTY OF PURE & APPLIED SCIENCES

Degree Programme Offered:

Bachelor of Science (B.Sc.) The degree is awarded with majors or minors chosen from the following subject areas:

- ❖ Biological Science
- ❖ Chemistry
- ❖ Computer Science
- ❖ Electronics
- ❖ Mathematics
- ❖ Meteorology
- ❖ Microbiology
- ❖ Physics

Joint majors combining two of these subjects or double majors in a single area are also allowed.

Minors may include subject areas from other faculty's viz.:

- ❖ Economics
- ❖ Accounting
- ❖ Management Studies
- ❖ Sociology
- ❖ Education

FACULTY OF SOCIAL SCIENCES

Degree Programmes Offered:

Bachelor of Science (B.Sc.) The degree is offered with Specials, Majors and Minors chosen from the following subject areas:

- ❖ Accounting
- ❖ Economics
- ❖ History
- ❖ Hotel Management (first year courses)
- ❖ Law
- ❖ Management Studies
- ❖ Mathematics
- ❖ Public Sector Management
- ❖ Political Science
- ❖ Psychology
- ❖ Social Sciences
- ❖ Sociology
- ❖ Social Work
- ❖ Tourism Management ((first year course)
- ❖ Hospitality & Tourism Management (3rd & 4th only 1st & 2nd offered at the Barbados Community College)

ST. AUGUSTINE CAMPUS

FACULTY OF SCIENCE AND AGRICULTURE

Degree Programme Offered:

Bachelor of Science (B.Sc.) The degree is awarded with one or more majors chosen from the following:

- ❖ Agricultural Science
- ❖ Agribusiness Management
- ❖ Biochemistry
- ❖ Botany
- ❖ Chemistry
- ❖ Chemistry & Management
- ❖ Computer Science
- ❖ Computer Science & Management
- ❖ Environmental & Natural Resources Management
- ❖ Mathematics
- ❖ Nutrition & Dietetics
- ❖ Human Ecology
- ❖ Physics & Zoology

FACULTY OF ENGINEERING

Degree Programmes Offered:

Bachelor of Science (Engineering) B.Sc. (Eng.)

Bachelor of Science (Surveying and Land Information)

Options:

- ❖ Chemical
- ❖ Civil
- ❖ Electrical & Computer
- ❖ Industrial
- ❖ Mechanical
- ❖ Mechanical majors with a minor in Bio-Systems Engineerings
- ❖ Land Surveying
- ❖ Petroleum Geoscience

FACULTY OF HUMANITIES & EDUCATION

Degree Programmes offered:

Bachelor of Arts (B.A.)

Majors available are as follows:

- ❖ Carnival Arts
- ❖ English
- ❖ French
- ❖ History
- ❖ Linguistics
- ❖ Mathematics
- ❖ Musical Arts
- ❖ Spanish
- ❖ Theatre Arts
- ❖ Visual Arts

**Bachelor of Education (B.Ed.) – Educational Administration
Primary Education**

FACULTY OF LAW

(Same as at Mona Campus)

FACULTY OF MEDICAL SCIENCES

Degree Programmes Offered:

Bachelor of Medicine & Bachelor of Surgery (M.B.B.S.)

Bachelor of Dental Surgery (D.D.S.)

Doctor of Veterinary Medicine (D.V.M.)

Bachelor of Pharmacy (B. Pharm.)

(All B. Pharm. Applicants must submit a letter of acceptance from their local Pharmacy Board in their country of residence.)